

## **August 12, 2013**

The Dale County Commission convened in regular session Monday, August 12, 2013. The following members were present: Mark Blankenship, Chairman; District One Commissioner Douglas M. Williamson; District Three Commissioner Charles W. Gary; and District Four Commissioner James W. Strickland. District Two Commissioner Steve McKinnon was absent.

Chairman Blankenship called the meeting to order at 5:30 p. m. Commissioner Williamson opened with the Pledge to Allegiance. Commissioner Gary followed with prayer.

### **MINUTES – JULY 22, 2013 REGULAR SESSION**

Commissioner Gary made a motion to approve the minutes of the July 22, 2013 regular session. Commissioner Williamson seconded the motion. All voted aye. Motion carried.

### **BIDS – COUNTY VEHICLE**

There were no bids to open.

### **APPROVED – EMPLOYMENT – PROBATE OFFICE – WATKINS & EVANS**

Upon recommendation of Probate Judge Sharon Michalic, Commissioner Gary made a motion to approve the following employment requests:

|                |                             |            |            |                    |
|----------------|-----------------------------|------------|------------|--------------------|
| Kathleen Evans | Recording Clerk             | Grade VIII | \$13.52/hr | effective 08/13/13 |
| Keisha Watkins | Judicial Asst/Probate Clerk | Grade VIII | \$14.09/hr | effective 08/13/13 |

Commissioner Williamson seconded the motion. All voted aye. Motion carried.

### **APPROVED – EMPLOYMENT AGREEMENT – COUNTY MANAGER - #2013-08-12-01**

Commissioner Gary made a motion to approve the employment agreement for County Manager Frank Carroll for the period beginning October 1, 2013 and ending September 30, 2016. Commissioner Williamson seconded the motion. All voted aye. Motion carried.

### **APPROVED – JOB DESCRIPTIONS**

Commissioner Strickland made a motion to approve the following job descriptions as presented:

- Revised Maintenance Technician
- Revised Building & Grounds Maintenance/Custodial Supervisor
- Revised Personnel Clerk
- Revised Motor Vehicle Chief Clerk
- Senior Citizen Programs Director

Commissioner Gary seconded the motion. All voted aye. Motion carried.

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**REAPPOINTMENT – OZARK-DALE COUNTY ECONOMIC DEVELOPMENT - WILLIAMSON**

Commissioner Strickland made a motion to approve the reappointment of Commissioner Douglas Williamson to Place 5 on the Ozark-Dale County Economic Development Board. Commissioner Gary seconded the motion. All voted aye. Motion carried. This appointment ends September 30, 2017.

**APPROVED – SUBDIVISION REGULATIONS - #2013-08-12-02**

Commission Gary made a motion to approve the Subdivision Regulations as presented. Commissioner Strickland seconded the motion. All voted aye. Motion carried.

**SOLID WASTE COLLECTION SERVICES BID REQUEST - POSTPONED**

Commissioner Williamson made a motion to table the Solid Waste Collection Services bid request until the next meeting. Commissioner Gary seconded the motion. All voted aye. Motion carried.

**APPROVED – BUDGET AMENDMENT**

Upon request of County Engineer Derek Brewer, Commissioner Gary made a motion to approve the budget amendment for funds transfer from RRR to 7-cent fund. Commissioner Williamson seconded the motion. All voted aye. Motion carried.

**APPROVED – JAIL PHONE SYSTEM WITH ADDITIONS TO COURHOUSE AND GOVERNMENT BUILDING**

Commissioner Strickland made a motion to approve a new phone system for the Jail with the capability of video conferencing with the Courthouse at an approximate cost of \$ 10,420.13. This cost also includes speakers for the Extension & County School Board suites in the Government Building for emergency notifications. Commissioner Gary seconded the motion. All voted aye. Motion carried.

**APPROVED – WORK REQUESTS**

Commissioner Gary made a motion to approve the following work requests:

|  |                 |                         |
|--|-----------------|-------------------------|
| Town of Pinckard                         | Randolph Street | approx. cost \$9,525.00 |
| Agplex Authority                         | Agplex Arena    | approx. cost \$1,633.20 |
| Town of Clayhatchee                      | Ballfield Drive | approx. cost \$540.00   |
| Choctawhatchee Volunteer Fire Department |                 | approx. cost \$165.00   |

Commissioner Strickland seconded the motion. All voted aye. Motion carried.

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**TRAVEL REQUESTS**

Commissioner Williamson made a motion to approve the following travel requests:

|  |                      |                  |
|--|----------------------|------------------|
| Mapping & Appraisal – Darrell Cook & David Rogers  |                      |                  |
| Summer Conference  | August 11-16, 2013   | Orange Beach, AL |
| Commission – Mary Russell  |                      |                  |
| Loss Control Seminar   | August 28, 2013      | Greenville, AL   |
| RSVP – Sheila Glaze  |                      |                  |
| Training Conference  | September 8-11, 2013 | Nashville, TN    |
| Road & Bridge – Derek Brewer, Josh Knight, Jerry Strickland, Aaron Meeks, Kendall Pelham |                      |                  |
| 3-Day Bridge Inspection Class  | Oct 22-24, 2013      | Montgomery, AL   |

Commissioner Gary seconded the motion. All voted aye. Motion carried.

**MEMORANDUM OF WARRANTS**

Commissioner Strickland made a motion to approve the memorandum of warrants. (Payroll check numbers 153736-153862, Payroll direct deposit numbers 10047-10230, and Accounts Payable check numbers 63511-63762). Commissioner Williamson seconded the motion. All voted aye. Motion carried.

**REPORTS/DISCUSSION**

There were no reports. Commissioners Gary & Strickland extended thanks to the Road & Bridge Department on the work that has been done on the CDBG projects in their respective Districts. Commissioner Williamson asked that there be a safety issue follow up on County Road 227. Personnel Clerk Mary Russell thanked the Commission for their support of the Dale County Safety Program.

**SPECIAL BUDGET WORK SESSION**

After some discussion, Chairman Blankenship announced that there would be a Special Budget Work Session on Monday, August 19, 2013 at 5:00 pm.

**ANNOUNCEMENT – NEXT REGULAR MEETING**

Chairman Blankenship announced that the next regular meeting of the Dale County Commission would be Monday, August 26, 2013 at 5:30 pm. There will be a work session beginning at 4:30 p.m.

**August 12, 2013**

**ADJOURNMENT: CONFIRMATORY STATEMENT**

Commissioner Strickland made a motion to adjourn the meeting. Commissioner Gary seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

Mark Blankenship, Commission Chairman  
Douglas M. Williamson, Commissioner District # 1  
Steve McKinnon, Commissioner District # 2  
Charles W. Gary, Commissioner District # 3  
James W. Strickland, Commissioner District # 4