



Dale County Commission

Commission Meeting Minutes - October 8, 2019

The Dale County Commission convened in a regular session Tuesday, October 8, 2019. The following members were present: Chairman Mark Blankenship; District One Commissioner Chris Carroll; District Two Commissioner Steve McKinnon; District Three Commissioner Charles W. Gary and District Four Commissioner Frankie Wilson.

Chairman Blankenship called the meeting to order at 10:45am. Commissioner Wilson opened with the Pledge of Allegiance. Commissioner Carroll followed with prayer.

APPROVED – AGENDA

Commissioner McKinnon made a motion to approve the agenda adding the following:

- Travel request from Road & Bridge.
- Budget amendment for Fund 120-Reappraisal.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – MEMORANDUM OF WARRANTS

Commissioner Gary made a motion to approve the following Memorandum of Warrants:

- Accounts Payable Check Numbers 84742-84875.
- Payroll Check Numbers: 154615-154619.
- Direct Deposit Check Numbers: 32297-32439.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – SEPTEMBER 24, 2019 MINUTES

Commissioner Carroll made a motion to approve the Minutes of the Commission Meeting on September 24, 2019.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – AWARD BID – SOLID WASTE COLLECTION

Commissioner Gary made a motion to award the bid to Mark Dunning Industries for Solid Waste collection. See Exhibit 1.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – BID – ROAD PROJECT DCP 23-10-19

Commissioner Gary made a motion to award the bid to for project number DCP 23-10-19. Resurfacing Wynnwood Cr., Georgian Terrace, and Country Estates. See Exhibit 2. Also, for a budget adjustment in the additional amount of \$7,010.00.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – PERSONNEL

Commissioner McKinnon made a motion to approve the following:

- Edward Johnson – Sheriff Dept – Deputy Sheriff – Promotion
- Billy Richardson – Jail – Correctional Officer – Promotion
- Donald Hillis – Jail – Correctional Officer – Promotion
- Dale Meyer – Sheriff Dept – Deputy Sheriff – New Hire
- Bobby Oldham – Sheriff Dept – SRO – Transfer
- Justin Jackson – Sheriff Dept – Deputy Sheriff – Transfer
- Lexie Ryles – Sheriff Dept – Security Guard – Transfer

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – EMPLOYEE TRAVEL REQUEST

Commissioner McKinnon made a motion to approve the following:

- Road & Bridge – Klaudia Brophy and Christian Bostrom - CIMS Regional User Training – Dec. 4-5, 2019 – Montgomery, Al. - \$340.00.
- Mapping and Appraisal – Jill Bruhn – Mapping Class – Montgomery Al. \$968.15
- Road & Bridge – Drew Meacham and Andrew Faulk – Bridge School– Oct. 9-10, 2019 – Opelika, Al. - \$300.00.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

TABLED – TAX EXEMPT STATUS – ORGANIZED COMMUNITY ACTION

Commissioner McKinnon made a motion to table the tax-exempt status for Organized Community Action Program, Inc.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

APPROVED – BOARD APPT - DALE CO DEPT OF HUMAN RESOURCE

Commissioner Gary made a motion to approve the board appointments of Ms. Geraldine Henderson of Midland City (term to expire 11/12/25) and Ms. Dianne Tharpe of Skipperville (term to expire 11/01/25) to the board of the Dale County Department of Human Resources.

Commissioner Wilson seconded the motion, all voted aye.

APPROVED – SURPLUS EQUIPMENT – ROAD & BRIDGE

Commissioner Carroll made a motion to approve the surplus of the following:

- Asset No: 2285 – 2005 Cutler Hammer Generator – Model #CHGEN12000

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – PURCHASE EQUIPMENT – ROAD & BRIDGE

Commissioner McKinnon made a motion to approve the purchase of the following for \$91,799.19:

- Caterpillar 420F2 – S#HWC04517EQN054049

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – ADD TO ROAD MAINTENANCE – ROAD & BRIDGE

Commissioner McKinnon made a motion to approve adding the following to Road & Bridge maintenance: Woodlands, Seventh Addison, Phase II (Madison Ave.).

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – ELEVATOR REPAIR - CAPITAL IMPROVEMENT EXPENDITURE

Commissioner Wilson made a motion to approve the Capital Fund Expenditure (Fund 116) in the amount of \$84,500.00 for elevator repair by Mowrey Elevator and an additional \$8,000-\$10,000 for miscellaneous expenses associated with the elevator repair. This is an emergency repair. See Exhibit 3.

Commissioner McKinnon seconded the motion, all voted aye. Motion carried.

APPROVED – RETIREE HEALTH INSURANCE PROGRAM

Commissioner McKinnon made a motion to approve rescinding the decision of September 10, 2019 and continue participating in the Retiree Health Insurance Program with Local Government Health Insurance Plan (LGHIP). Also, the posting of a Proposed Addendum to the Personnel Policies and Procedures Handbook. See Exhibit 4.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – BUDGET AMENDMENT – REAPPRAISAL

Commissioner McKinnon made a motion to approve a budget amendment for Fund 120-Reappraisal. See Exhibit 5.

Commissioner Gary seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman Blankenship announced that the next regular meeting of the Dale County Commission will be Tuesday, October 22, 2019 at 10:00am.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Wilson made a motion to adjourn the meeting. Commissioner McKinnon seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



Mark Blankenship, Commission Chairman



DALE COUNTY COMMISSION

Commission Chairman
Mark Blankenship

Commissioners	
Chris Carroll	District 1
Steve McKinnon	District 2
Charles W. Gary	District 3
Frankie Wilson	District 4

County Administrator
Cheryl Ganey

MEMORANDUM

Date: October 08, 2019

To: All Vendors

From: Mark Blankenship
Commission Chairman

Subject: Solid Waste Collection

We would like to thank each company for submitting a bid for the Residential Solid Waste Collection Services in Dale County, Alabama. At the Commission meeting on Tuesday, October 8, 2019, the bid was awarded to Mark Dunning Industries.

SEE ATTACHED SHEET FOR BREAKDOWN

SOLID WASTE BIDS 2019

Contractor	Contractor provided carts (monthly fee)	Bid Bond
Mark Dunning Industries	\$12.50	YES
Arrow Disposal Service	\$12.95	YES
AmWaste	\$13.71	YES

Dale County Road and Bridge

202 S. Hwy 123, Suite A
Ozark, Alabama 36360

Telephone (334) 774-5875
Fax (334) 774-6899

Derek S. Brewer, P.E.
County Engineer
Drew Meacham, P.E.
Assistant Engineer

October 8, 2019

Wiregrass Construction Company, Inc
P.O. Box 48
Ariton, AL 36311

Re: DCP 23-10-19
Country Estates and Wynnwood Circle Resurfacing
Dale County

Dear Sir/Madam:

Dale County Commission has this date awarded you the contract for the above referenced project.

The following documents are to be returned to this office within fifteen (15) days from the date this contract is presented to you:

- Executed Contract
- Performance Bond
- Labor & Material Payment Bond

If you have any questions, or need additional information, please advise.

Sincerely,



Derek Brewer
County Engineer

DB/dam

PROJECT No. DCP-23-10-19

TABULATION OF BIDS

WITH SPECIAL REGARD TO SPECIFICATION SECTION 102.06, "PREPARATION OF PROPOSAL", AS REVISED BY THE SPECIAL PROVISIONS, THE FOLLOWING REPRESENTS THE BIDDER'S SCHEDULE OF CONTRACT UNIT PRICES FOR THIS PROPOSAL (bidder to complete below):

LINE NO.	ITEM NO.	DESCRIPTION	QUANTITY & UNIT	Wiregrass	Midsouth
1	405A-000	TACK COAT	7200 GALLON	\$ 28,800.00	\$ 21,600.00
2	407B-000	JOINT SEALANT FOR HOT MIX ASPHALT PAVEMENT	4.5 MILE	\$ 2,700.00	\$ 900.00
3	424A-340	SUPERPAVE BITUMINOUS CONCRETE WEARING SURFACE LAYER 1/2" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE A/B	2935 TON	\$ 308,175.00	\$ 322,850.00
4	424B-640	SUPERPAVE BITUMINOUS CONCRETE UPPER BINDER LAYER, PATCHING 1" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE A/B	50 TON	\$ 6,750.00	\$ 13,000.00
5	424B-700	SUPERPAVE BITUMINOUS CONCRETE UPPER BINDER LAYER, LEVELING, 3/8" MAXIMUM AGGREGATE SIZE MIX, ESAL RANGE A / B	50 TON	\$ 4,500.00	\$ 9,000.00
6	600A-000	MOBILIZATION	1 LUMP SUM	\$ 22,000.00	\$ 60,000.00
7	641s-500	VALVE BOX RESET	3 EACH	345.00	54.00
8	665F-000	HAY BALES	25 EACH	\$ 250.00	\$ 675.00
9	665J-002	SILT FENCE	500 LINEAR FOOT	\$ 1,250.00	\$ 2,250.00
10	665O-001	SILT FENCE REMOVAL	500 LINEAR FOOT	\$ 250.00	\$ 1,000.00
11	698A-000	CONSTRUCTION FUEL	1 LUMP SUM	\$ 0.00	\$ 5,000.00
12	703A-002	TRAFFIC CONTROL MARKINGS, CLASS 2, TYPE A	240 SQUARE FOOT	\$ 1,200.00	\$ 3,360.00
13	703D-001	TEMPORARY TRAFFIC CONTROL MARKINGS	240 SQUARE FOOT	\$ 480.00	\$ 840.00
14	740B-000	CONSUTRCTION SIGNS	200 SQUARE FOOT	\$ 2,600.00	\$ 3,600.00
15	740E -000	CONES (36 INCHES HIGH)	50 EACH	\$ 500.00	\$ 500.00
16	740M-001	BALLAST FOR CONE	50 EACH	\$ 250.00	\$ 300.00
17	740O-000	PILOT CAR	1 EACH	\$ 500.00	\$ 200.00
				\$380,550.00	\$ 445,129.00

MOWREY

E L E V A T O R

**Dale County Commission
Attn: Eugene Evans
100 Court Square
Ozark, Al. 36360**

Proposal #10162019-001

Mowrey Elevator will provide the necessary labor and materials for the following work to be completed on the elevator(s) at the above referenced address. Please see attached work not included.

NEW CONTROL SYSTEM:

The Elevator Controls Pixel Traction elevator control system is designed to meet the needs of elevator installations requiring speeds to 1700 feet per minute, service up to 64 landings, and elevator groups to 8 cars. Pixel makes the jobs of installers, adjusters, and maintenance personnel as straightforward as possible, stressing minimal hardware requirements, "out-of-the-box" job readiness, and simple adjustment

MACHINE ROOM:

- **Replace existing traction control systems**
- **New wiring**
- **Install Rope Gripper**
- **Install new governors and governor ropes**

DOOR EQUIPMENT:

- **Furnish and install new non-proprietary high speed car door operator**
- **Install new Tri Tronics proximity edges**
- **Replace all hoistway and car door equipment**
- **Replace all hoistway and car doors**
- **Install new door headers to accommodate new tracks if needed**
- **Replace bottom floor door frames**

FIXTURES:

- **Furnish and install new car operating stations at the proper code and ADA height. Car station will include car call light up buttons, keyed stop switch, Braille, hands-free ADA compliant telephone, digital position indicator, door open/close buttons, Phase II fire control switch with engraved instructions. This car station will also include an emergency light fixture with a self-contained power pack and a trickle charger with switchover device in the event of a normal power outage.**
- **Furnish and install new surface mount first floor hall station with Phase I fire control switch with engraved firefighters' operation instruction and phone monitoring.**
- **Furnish and install new surface mount hall stations at all floors.**
- **Furnish and install new passing/stopping audible signal.**
- **All fixtures to be installed at ADA code heights.**
- **Install new car riding lanterns**

MOWREY

E L E V A T O R

PIT WORK:

- Replace pit switches
- Install code compliant toe guards if needed
- Make pit ladders code compliant if needed

HOISTWAY WORK:

- Furnish and install new LANDA selector
- Furnish and install new car top operating station
- Install new limit switches
- Clean and paint.
- Install new car top safety hand rails.

WIRING:

- Furnish and install all new wiring.
- Furnish and install new travel cable.

WARRANTY

We warranty all material and workmanship for 12 months on apparatus repaired or replaced under this proposal. No other work, except as detailed under "scope of work" is intended or implied. Elevators will be serviced monthly for a period of 12 months during this period we will send a service agreement if you would like to continue service past the 12 month warranty maintenance.

RETAINED EQUIPMENT

Equipment not changed or repaired as detailed under "scope of work" is deemed retained apparatus and is not subject to any intended or implied warranty.

TAXES, PERMITS, TESTING, AND FEES

We included taxes where applicable, permits, testing requirements and testing fees.

WORKING HOURS:

All work is based on the normal working hours of the elevator trade and no overtime hours are considered. Once the elevator is taken out of service the public will not be able to ride the elevator until an inspection has been performed, which means all work must be completed including work by others. If the owner desires Mowrey Elevator to work outside of normal business hours then the owner must pay the overtime premium for this to be accomplished.

MOWREY

E L E V A T O R

WORK BY OTHERS:

The owner will provide the following requirements based on ANSI A17.1 Code, except when applicable codes conflict with ANSI A17.1 Code. Rules referenced are ANSI A17.1 Rules.

Machine Room:

- Enclose/relocate all non-elevator oriented conduit, ducts and drains from elevator machine room, where required in the machine hoistway and/or pit. Enclosures, when used, need to be 2 hour fire rated.
- Provide means to regulate control room temperature and humidity between 55 and 90 degrees fahrenheit with relative humidity no more than 85% non-condensing. Peak equipment heat release is estimated at 26,000 BTU/Hour/Unit for a traction elevator and a minimum of 6,000 BTU/Hour/Unit and a maximum of 9,000 BTU/Hour/Unit for a hydraulic elevator.
- Provide smoke/heat detector as required by regulation. In the event sprinklers are anticipated within the machine room area, a means to remove primary power prior to the application of water must be provided as required by code.
- Provide new electric wiring from the present disconnect switches to the terminals of the new elevator controller in its new location.
- Provide connection at the elevator controller for fire recall operation, where auto recall is needed to respond to a life safety alarm system.
- Provide proper lighting in the machine room to emit 19 foot candles of light at all points in machine room.
- Provide a fused disconnect switch and a light switch adjacent to the lock jamb side of the machine room door per National Electric Code. Rule 210.5 and NFPA 70 Rule 620-51. Provide auxiliary disconnects, as required by elevator contractor.
- Provide copper wire feeder and branch wiring circuitsto the controller, including a main line switch and convenience outlets.
- Provide a telephone line to the controller in the machine room.
- Provide a self-closing and locking door to the machine room.
- Provide an ABC fire extinguisher.

General Requirements:

- Provide a clear floor space to be used as a work area.
- If not presently outfitted, each elevator lobby should be equipped with smoke detectors, which can be used to initiate fire recall.
- Provide building corridor lighting sufficient for illumination of elevator landing sills as required by code.

Pit:

- Provide sufficient lighting in the pit area to emit 10 foot candles in all areas of the pit.
- Provide GFCI receptacle in the pit area.
- Provide a non GFCI single receptacle for sump pumps.

MOWREY

E L E V A T O R

PRICE:

All work included in this proposal: **\$84,500.00**

****Lead times for equipment is 10-12 weeks from date deposit is received.**

***This quote is for standard fixtures costs will increase if specialty material or design is desired.**

PAYMENT TERMS:

- 30% Deposit
- 35% upon commencement
- 35% upon completion prior to inspection

ACCEPTANCE:



 Signature Mowrey Elevator

10-16-19

 Date

Tony Glover Mod. Mgr

 Print Name and Title

Owner's Name and Billing Address:

Dale County Commission - Attn. Mark Blankenship

202 Hwy 123 S Ocala FL 32360



 Signature

10/16/19

 Date

Mowrey Elevator Company of Florida, Inc.
 4518 Lafayette Street
 Marianna, FL 32446
 1-800-441-4449 (Tony Glover EXT. 118)



Dale County Commission

Commission Chairman
Mark Blankenship

Commissioners

Chris Carroll	District 1
Steve McKinnon	District 2
Charles W. Gary	District 3
Frankie Wilson	District 4

County Administrator
Cheryl Ganey

October 8, 2019

STATEMENT REGARDING EMERGENCY CONTRACT FOR ELEVATOR REPLACEMENT:

The elevator on the south side of the Dale County Courthouse is an Otis elevator, approximately 45 years old. It is used by courthouse personnel and by the Sheriff for the transportation of prisoners to court on a daily basis. In the event it malfunctions the prisoners, law enforcement, judges and court clerks are required to use the public elevator on the North end of the courthouse. Mixing these users of the south elevator with the general public and defendants attending trials is a security issue. Parts for the elevator are obsolete and can only be obtained through other renovated elevators. The elevator has operational issues that causes the elevator to malfunction and these issues have gotten worse, even to the point of causing an injury to a person who fell when the elevator failed to stop at the required floor level. Recently the elevator became inoperable and we were only able to get it back in service by finding used parts on line. It is our judgment that the current condition of the south elevator is a security issue and health hazard and immediate action should be taken to replace this elevator. Not long ago, the north elevator was replaced and prices were solicited from elevator companies. Mowrey Elevator submitted a price for the replacement of both elevators. Due to the expense, the Commission could only afford to replace the north elevator and contracted with Mowrey. Due to the immediate need for the south elevator replacement and the need to make both elevators compatible for parts and maintenance Mowrey was contacted and has agreed to do the south elevator replacement for the same price as previously quoted. It is the judgment of the Commission that it would be in the best interest of the public safety, the cost of replacement and the compatibility of future maintenance that Mowrey be given the contract for replacement of the south elevator without competitive bidding for the price as stated.

A handwritten signature in black ink, appearing to read "Mark Blankenship", is written over a horizontal line.

Mark Blankenship, Chairman

PROPOSED ADDENDUM

Dale County Commission

Personnel Policies and Procedures Handbook

October 08, 2019

Changes are in Bold

Purpose of Addendum: Clarifications and changes to Retiree Health coverage.

SECTION XI COMPENSATION AND BENEFITS

PART B BENEFITS

No. 3 EMPLOYEE INSURANCE PROGRAM

h.

Section. 1, 2, 3, 4

Changes:

Clarification of h. Section 1, 2, 3, and 4: Remove wording “Dental”. County does not participate in the expense of Southland Dental.

Change of Section 1, 2: Remove wording “future retirees”

Section 1: Clarification by adding “individual” to medical coverage.

Section1: Change by removal of County Contribution for only 5 years after becoming Medicare eligible.

Change of Section 4: Remove wording “family”.

- h. The Dale County Commission shall pay medical insurance coverage for retired employees as follows:**

Section 1. All presently retired employees, having worked for the Dale County Commission for a minimum of twenty-five (25) years and also having a combination of age at time of retirement plus years of service which equals seventy five (75) or more, shall have a percentage, which will

be equal to the percentage of current full time employees, of their individual medical insurance coverage benefits paid on them to the age sixty five by the Dale County Commission; if available through the regular approved insurance plan of the County. The Dale County Commission will pay 90% of the medical insurance premium for any eligible retired employee who reaches the age of 65 and changes over to the status of Retiree on Medicare.

Section 2. All presently retired employees not meeting the requirements of Section 1 above, shall have the option to purchase, if available through the regular approved insurance plan of the County, single medical insurance coverage, the cost of which shall be paid by the retired employee.

Section 3. All retired employees meeting the requirements of Section 1 or Section 2 shall have the option to purchase full family medical coverage, the cost of which shall be at the expense of the retired employee; if available through the regular approved insurance plan of the County.

Section 4. All retired employees opting for medical insurance coverage shall deposit the necessary funds with the Dale County Commission treasury not later than the tenth (10th) of the month previous to the month for which medical insurance coverage is provided.

Section 5. By participating in any form of medical insurance coverage the retired employee and respective family members agree to abide by the rules and regulations of the insurance carrier chosen by the Dale County Commission and any and all governmental regulations.

POSTED 10/08/2019

Dale County Commission Approved _____

