



# ***Dale County Commission***

## **Commission Meeting Minutes April 14, 2026**

The Dale County Commission convened in a regular session Tuesday, April 14, 2026, the following members were present: Chairman Steve McKinnon; District One Commissioner Chris Carroll; District Two Commissioner Donald O. Grantham; District Three Commissioner Adam Enfinger; District Four Commissioner Frankie Wilson.

Chairman McKinnon called the meeting to order at 10:00am. Commissioner Carroll opened with prayer. Commissioner Grantham followed with the Pledge of Allegiance.

### **APPROVED – AGENDA, MINUTES & MEMORANDUM OF WARRANTS**

Commissioner Carroll made a motion to approve the agenda with the addition of one item, minutes, and memorandum of warrants. Addition to agenda: Memorandum of Understanding.

#### **Memorandum of Warrants:**

- Accounts Payable Check Numbers: 104924 – 105093.
- Payroll Check Numbers: 155077 – 155077.
- Direct Deposit Check Numbers: 436060- 436212.

Minutes: Commission Meeting of March 24, 2026.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

**APPROVED – PERSONNEL**

Commissioner Enfinger made a motion to approve the following:

Employment:

Gabriel Rind – Road & Bridge – Engineer Clerk, transfer from Operator I.

Veronica Kennedy – Maintenance – Custodian, New Hire.

Matthew Hearndon – Solid Waste – Compliance Officer, Part-time New Hire.

Education Travel:

Nathan Ivey – Reappraisal – Real Property Exam – March 19-20, 2026 – Opelika, AL.

Andrew Faulk, Matt Murphy – Road & Bridge – ACEA Conference - May 4-7, 2026 – Orange Beach, AL

Brandy Lavender – Reappraisal – Personal Property Audit Class – May 10-15, 2026 – Tuscaloosa, AL

Natya Dinish, Jaci Denney – Jail - CRS Jail Training – May 20-21, 2026 – Prattville, AL

Brandy Lavender – Reappraisal – Real & Personal Property Abatements – June 2-5, 2026 – Tuscaloosa, AL

Sheila Waller – Revenue – 2026 Summer Conference – June 7-10, 2026 – Orange Beach, AL

Gabriel Ring – Road & Bridge – CIMS User Conference – June 17-19, 2026 – Orange Beach, AL

Steve McKinnon, Nicky Bull, Cheryl Ganey – Commission – Legislative Update – July 8-9, 2026 – Prattville, AL

Steve McKinnon, Chris Carroll, Frankie Wilson, Donald Grantham, Cheryl Ganey – Commission – ACCA Conference – August 17-21, 2026 – Orange Beach, AL

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – HARRIS CLOUD USERS CONTRACT**

Commissioner Carroll made a motion to approve an agreement to add two users for the SmartFusion software. See Exhibit 1.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

**APPROVED – SOLID WASTE MANAGEMENT PLAN RESOLUTION**

Commissioner Enfinger made a motion to approve the ten year Solid Waste Management Plan. Exhibit 2.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – CLASSIFICATION AND PAY PLAN**

Commissioner Grantham made a motion to approve a new job description to be added to Dale County's Classification and Pay Plan. Exhibit 3.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

**APPROVED – CAPITAL ASSETS**

Commissioner Enfinger made a motion to approve to remove assets from the Capital Asset List. Exhibit 4.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

**APPROVED – MEMORANDUM OF UNDERSTANDING**

Commissioner Enfinger made a motion to approve a Memorandum of Understanding for Mary Hill Family Services Center. Exhibit 5.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

**ANNOUNCEMENT – NEXT REGULAR MEETING**

Chairman McKinnon announced that the next regular meeting of the Dale County Commission will be Tuesday, April 28, 2026, at 10:00am.

**ADJOURNMENT: CONFIRMATORY STATEMENT**

Commissioner Wilson made a motion to adjourn the meeting. Commissioner Enfinger seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

  
\_\_\_\_\_  
Steve McKinnon, Chairman



## Dale County Government (AL)\_SF 2 Add'l Hosted Users

**Dale County Government (AL)**

202 S. Hwy 123, Suite A  
Ozark, AL 36360

**Prepared by: Jessica Blackwell**

Account Manager  
jblackwell@harriscomputer.com  
+12282713628

**Contract #: JMB-DALEGOVAL-032626**

Created Date: March 26, 2026  
Expiration Date: April 24, 2026

### Products & Services

ITEM	DESCRIPTION	QTY & PRICE
Annual HarrisCloud Hosting (Full-Time User)		2 x \$840.00 / year
Hosting Setup/Configuration	WAIVED	1 x <del>\$220.00</del> after 100% discount <b>\$0.00</b>

<b>Total</b>	<b>\$1,680.00</b>
<b>Total contract value</b>	<b>\$1,680.00</b>

#### **Pricing Notes / Additional Information:**

- Annual HarrisCloud Hosting line item is a recurring annual fee and will be billed to coincide with your current Harris maintenance agreement.
- Setup fees have been waived for this implementation!

**Terms**

**Payment Terms:** Order will be processed and billed upon receipt of this signed agreement.

**Travel and Lodging for Services:** All charges are exclusive of out-of-pocket expenses for services performed. Charges for actual and reasonable out-of-pocket expenses, including but not limited to travel and lodging expenses, will be billed monthly as accrued. Travel and lodging expenses will be billed in conjunction with any services work performed at the Purchaser's offices by Harris personnel. Lodging expenses will include hotel expenses and will only be charged if an employee is required to spend the evening. Travel expenses may include airfare if the employee is required to travel by air to reach the Purchaser's offices. Travel may include the cost of a rental car. If an employee uses his/her personal vehicle, mileage will be charged at the currently published IRS reimbursement rate. Travel time will be charged for all onsite work at a rate of three hundred dollars (\$300) for up to three days and six hundred dollars (\$600) for four days or more onsite. When an employee is at or traveling to the Purchaser's offices, eighty-five dollars (\$85) per day will be charged to cover meals and incidentals. If an employee must travel on Saturday, Sunday, or a holiday, or is at the purchaser's office on a holiday, one hundred-seventy dollars (\$170) per day will be charged to cover meals and incidentals.

Harris will use its best efforts to minimize all travel and lodging expenses. Only actual travel and lodging expenses will be billed to the Purchaser.

**Scheduling:** Harris will use its best efforts to select a mutually agreeable date for services. Cancellation or rescheduling of services must be done five business days or one calendar week prior to scheduled service date. A five-hundred-dollar (\$500) cancellation fee will be assessed for cancellations/rescheduling done outside of the time frame specified.

**Applicable Tax:** Quote does not include applicable sales tax. If the Purchaser is Tax Exempt, a Tax Exemption Certificate (or other documentation) must be provided with this signed Contract. Otherwise, applicable sales tax will be applied at the time of billing.

The Software and Subscription Terms and Conditions (detailed at <https://hubs.ly/Q03NK5X60>) govern your acquisition and use of the Products and Services listed herein. By executing this "Purchase Agreement," you are confirming that you have read and expressly agree to the Software and Subscription Terms and Conditions. If you are entering into this "Purchase Agreement" on behalf of a company or other legal entity, you represent that you have the authority to bind such entity to the Software Subscription Terms and Conditions, in which case "you" shall refer to such entity. "Customer" under the Software and Subscription Terms and Conditions shall mean the undersigned Customer below.

To move forward, please return a signed copy of this contract to Jessica Blackwell via email at [jblackwell@harriscomputer.com](mailto:jblackwell@harriscomputer.com) before the 'Expiration Date' listed above (top of pg 1).

Signature for Contract #: JMB-DALEGOVAL-032626



Signature



Date



Printed name



# DALE COUNTY COMMISSION

**Commission Chairman**  
Steve McKinnon

**Commissioners**  
Chris Carroll District 1  
Donald O. Grantham District 2  
Adam Enfinger District 3  
Frankie Wilson District 4

**County Administrator**  
Cheryl Ganey

## Resolution of Adoption Solid Waste Management Plan

**WHEREAS**, the Dale County Commission is required by Alabama Law to develop a Solid Waste Management Plan to submit to the Alabama Department of Environmental Management which must provide a 10 year plan to address the following issues: waste generation rates, landfill capacity, waste collection, illegal dump abatement, recycling, composting, and waste disposal alternatives. The plan includes the cities of Daleville and Ozark and the towns of Ariton, Newton, Midland City, Napier Field, Grimes, Pinckard, Clayhatchee, Level Plains, and the portion of Enterprise located in Dale County.

**WHEREAS**, the Dale County Engineer has prepared the required Solid Waste Management Plan, has conducted a public hearing to solicit input, and has consolidated citizen comments and concerns into the development of the complete plan; and

**WHEREAS**, the completed Solid Waste Management Plan must be authorized through a resolution of the Dale County Commission before submission to the Alabama Department of Environmental Management; and

**NOW, THEREFORE BE IT RESOLVED**, by the Dale County Commission that the Commission approves the Solid Waste Management Plan for Dale County and that the Chairman is hereby authorized to sign all necessary correspondence, documents, and assurances involved in the submission of this plan to the Alabama Department of Environmental Management and that the Solid Waste Management Plan will serve as the basis for facilitating the County's Solid Waste Management systems with amendments as needed, for a 10-year period and for reporting purposes, this plan will expire on January 1, 2035.

**DONE**, this 14 day of April, 2026

A handwritten signature in blue ink, appearing to read "Steve McKinnon", is written over a horizontal line.

Chairman, Dale County Commission

## **Solid Waste Clerk II**

<b>Division</b>	<b>Department</b>	<b>Location</b>
Solid Waste	County Commission	Dale County Commission

**Reports To**  
Chairman

**Job Summary**  
Performs clerical activities in support of the Solid Waste Office.

### **Duties and Responsibilities**

Performs receptionist duties including answering the phone, routing calls, assisting visitors, and providing assistance when needed.

Accepts revenues and prepares daily deposits.

Prepares all records as required.

Maintains department files.

Calculates and mails monthly bills and late fees.

Monitor status of all accounts and completes monthly status reports.

Notifies necessary personnel of any needed actions.

Coordinates with Compliance Officer and provides detail account information.

Provides assistant with collection of late accounts as directed by supervisor such as phone call or letters.

Processes and verifies Social Security exemptions annually.

Other duties as required.

Cross-training as required.

## **Solid Waste Clerk II**

### **Supervisory Responsibilities**

None

### **Physical Demands**

#### **Standing**

Up to 33%

#### **Walking**

Up to 33%

#### **Sitting**

33% to 66%

#### **Stooping, Kneeling, Crouching,**

Up to 33%

#### **Climbing or Balancing**

Up to 33%

#### **Use Hands to Finger, Handle,**

Up to 33%

#### **Reaching with Hands and Arms**

Up to 33%

#### **Tasting or**

Up to 33%

#### **Talking or Hearing**

33% to 66%

<b>Lifting</b>	<b>Up to 10lbs</b> Up to 33%	<b>Up to 25lbs</b> Up to 33%	<b>Up to 50lbs</b> Up to 33%	<b>Up to 100lbs</b> Up to 33%	<b>More than 100lbs</b> Up to 33%
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<b>Vision</b>	<b>Close Vision</b> Yes	<b>Distance Vision</b> Yes	<b>Depth Perception</b> Yes	<b>Ability to Adjust</b> Yes
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**Color Vision**                      **Peripheral Vision**    **No Special Vision Requirements**

No

Yes

### **Specific physical duties**

Must see well enough to read print and numbers without error.  
Needs body mobility to bend, lift, and stand.

**Noise:**    Moderate

### **Specific Noise Duties**

Exposure to an indoor office environment.

### **Comments**

Must follow all safety procedures.  
Must be willing to work overtime and non-standard hours as required.  
Must be willing to travel occasionally and willing to wear appropriate attire.  
Must be willing to become a Notary Public.

## **Solid Waste Clerk II**

### **Job Specifications**

#### **Education**

High school diploma or equivalent.

#### **Work Experience**

Prefer prior experience in a similar office environment.

#### **Licenses**

As required.

#### **Preferences**

Must have good oral and written communication skills with basic math skills.

Should have a general knowledge of computers and other standard office equipment.

**Date 04/14/26**

# Totaled Vehicles

date of loss

Asset #

3824	1GNLC2E02DR220063	2013 Chevrolet Tahoe C15	jail	9-8-2025
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4103	1FTFW1E50NFA94761	2022 FORD F150	Sheriff	1-17-2026
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4085	3GCUYAEF3MG190715	2021 Chev Silverado 1500	Sheriff	3-2-26
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204 KATHERINE AVENUE  
OZARK AL 36360  
334-350-3668  
maryhillfsc.com

## Memorandum of Understanding

The Mary Hill Family Service Center agrees to offer *Renew Hope 231*, a Human Trafficking Awareness program to promote child safety and child abuse prevention by offering Human Trafficking awareness programs in Ozark and Dale County for the community-at-large and frontline service providers. The Dale County Commission supports the Mary Hill Family Service Center's Human Trafficking programs and its pursuit of the Children's Trust Fund Grant.

The Memorandum of Understanding is valid from October 1, 2026 - September 30, 2027, unless specific terms may need to be renegotiated for the benefit of either organization.

Paige Knight

Signature of MHFSC Representative

Executive Director

Title

4-9-2026

Date

Steve McLean

Signature of Representative

Chairman

Title

JH14-26

Date