



Dale County Commission

Commission Meeting Minutes May 12, 2026

The Dale County Commission convened in a regular session Tuesday, May 12, 2026, the following members were present: Chairman Steve McKinnon; District One Commissioner Chris Carroll; District Two Commissioner Donald O. Grantham; District Three Commissioner Adam Enfinger; District Four Commissioner Frankie Wilson.

Chairman McKinnon called the meeting to order at 10:00am. Commissioner Carroll opened with prayer. Commissioner Enfinger followed with the Pledge of Allegiance.

APPROVED – AGENDA, MINUTES & MEMORANDUM OF WARRANTS

Commissioner Carroll made a motion to approve the agenda, minutes, and memorandum of warrants.

Memorandum of Warrants:

- Accounts Payable Check Numbers: 105187 – 105303.
- Payroll Check Numbers: 155080 – 155083.
- *Direct Deposit Check Numbers: 436364 - 436514.*

Minutes: Commission Meeting of April 28, 2026.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – PERSONNEL

Commissioner Enfinger made a motion to approve the following:

Employment:

Elizabeth Richardson – Solid Waste – Solid Waste Clerk II, transfer from Compliance Officer.
Heather Hutto – Solid Waste – Solid Waste Clerk II, transfer from Solid Waste & Collections Clerk.
Caleb Joshua Niles – Road & Bridge – Laborer, New Hire.
Lazaro Becerra Alvarez – Road & Bridge – Equipment Operator I, New Hire.

Commissioner Wilson seconded the motion, all voted aye. Motion carried.

APPROVED – CLASSIFICATION AND PAY PLAN

Commissioner Carroll made a motion to approve two job descriptions to be added to Dale County's Classification and Pay Plan: Personnel Clerk (XI) and Accounts Payable Processor II (XI). Exhibit 1.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – CDBG AGREEMENT WITH MIDLAND CITY

Commissioner Grantham made a motion to approve an agreement with the City of Midland City regarding an Community Development Block Grant. Exhibit 2.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – ROLLING TERRACE SUBDIVISION FINAL PLAT

Commissioner Enfinger made a motion to approve a final plat for the Rolling Terrace Subdivision. Exhibit 3.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – CAPITAL FUND 116 EXPENDITURE

Commissioner Wilson made a motion to approve two expenditures for the government building: door buzzer/video system and an intercom system. Exhibit 4.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – CAPITAL FUND 116 EXPENDITURE

Commissioner Carroll made a motion to approve an expenditure for repair of HVAC for elevator shaft at the Courthouse. Exhibit 5.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – ACCA LEGISLATIVE COMMITTEE

Commissioner Wilson made a motion to approve Chairman Steve McKinnon to represent Dale County on the ACCA's Legislative Committee for FY27.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman McKinnon announced that the next regular meeting of the Dale County Commission will be Tuesday, May 26, 2026, at 10:00am.

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Carroll made a motion to adjourn the meeting. Commissioner Enfinger seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.



Steve McKinnon, Chairman

Personnel Clerk

Division	Department	Location
Commission	Commission	Dale County Commission

Reports To

County Administrator

Job Summary

Performs the general duties of Personnel Clerk for the county.

Duties and Responsibilities

Prepares county wide payroll and maintains the various records required to support the payroll.

Receives and publicizes notices of job vacancies. Processes all individual job applications and provides qualified applicants to the appointing authority for final selection.

Processes new and terminated employees into or out of county employment. Prepares all necessary personnel records including payroll data and benefits forms.

Prepares FICA reports and withholding deposits and reports. Pays Federal and State taxes and submits quarterly reports.

Audits time and attendance reports and charges labor costs to the proper department.

Prepares employee W-2 forms annually and assists employees with withholding changes.

Assists with reception, referral, and clerical functions as needed.

Serves as primary County Commission Office contact for all internal payroll and employee benefit questions, inquiries, and programs.

Audits all employee insurance invoices for correct benefits, premiums, and participation.

Serves as Wellness Program Coordinator.

Serves as Dale County Safety Coordinator overseeing a countywide Safety Committee and Safety Program. Works with Insurance Carrier Loss Control representatives and follows up with loss control surveys. Attends Loss Prevention Training or other related safety training at least annually. Coordinates safety training and implementation of safety rules with all departments.

Files and monitors employee Workers Compensation Claims and participates in accident investigation. Prepares reports for Workers Compensation Audit annually.

Serves as E-Verify Program Administrator ensuring employment eligibility of all newly hired employees.

Serves as Drug/Alcohol Program Coordinator.

Reviews Pay Plan and Classification Plan annually for final approval by the Commission.

Reviews the Dale County Commission Personnel Policies and Procedures Handbook at least annually.

Personnel Clerk

Files Unemployment report quarterly to the State.

Represents the County in Unemployment Claims/Hearings as needed.

Coordinates Employee Performance Review notification of Supervisors of newly hired employees and those placed on Performance Probation.

Reports days worked by those participating with In-Mate Labor Program to Circuit Clerk.

Verifies all checks and cash received by the Commission office.

Other duties as required.

Personnel Clerk

Supervisory Responsibilities

Physical Demands

Standing

Up to 33%

Walking

Up to 33%

Sitting

33 - 66%

Stooping, Kneeling, Crouching,

Up to 33%

Climbing or Balancing

Up to 33%

Use Hands to Finger, Handle,

Up to 66%

Reaching with Hands and Arms

Up to 66%

Tasting or

Up to 33%

Talking or Hearing

33 - 66%

Lifting Up to 10lbs

Up to 33%

Up to 25lbs

Up to 33%

Up to 50lbs

Up to 33%

Up to 100lbs

Up to 33%

More than

Up to 33%

Vision: Close Vision

Yes

Distance Vision

Yes

Depth Perception

Yes

Ability to Adjust

Yes

Color Vision

Peripheral Vision

No Special Vision Requirements

Yes

Specific physical duties

Noise

Very Quiet

Quiet

Moderate

Loud Noise

Very Loud Noise

Specific Noise Duties

Exposure to a standard office environment noise.

Comments

Must be willing to work overtime and non-standard hours as required.

Must be willing to travel occasionally and willing to wear appropriate attire.

Personnel Clerk

Job Specifications

Education

High School diploma or equivalent.

Work Experience

Prefer Three (3) years experience in personnel, payroll, or accounting office environment.
Prefer one (1) year of computer experience.

Licenses

Valid Alabama Drivers License

Preferences

Must have the ability to work with the public. Needs a general knowledge of bookkeeping procedures, filing systems, automatic payroll practices, data entry procedures, and database management. Good communication skills required.

Date 8/12/13

Accounts Payable Processor II

Classification Full-Time Nonexempt

Reports to
Administrator

JOB DESCRIPTION

Summary/Objective

The Accounts Payable processor is responsible for all payments of goods and services necessary for the basic operation of the company.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Generate/Approve Purchase Orders daily for all departments.
2. Process incoming mail daily.
3. Log in all checks and cash received for deposit by Commission for verification.
4. Review all invoices for appropriate documentation and approval prior to payment.
5. Process all vouchers created by Payroll to issue checks for garnishments and employee benefits.
6. Key in vouchers/invoices for Accounts Payable check payments.
7. Process, print and obtain signatures on all accounts payable checks.
8. Distribute signed checks as required.
9. Process, maintain and store paid accounting records for state audit. Prepare and issue audit samples upon request.
10. Process proper documentation and request reimbursements from state and local municipalities monthly.
11. Prepare Budget reports and distribute to the department's monthly, or when requested.
12. Acquire W-9 Tax Forms from Vendors and process 1099 Tax documents.
13. Communicate with Vendors. Input Vendor information for all new vendors
14. Maintain the Commission's office supplies inventory and office machines.
15. Perform daily backup of the Smart Fusion Accounting System.
16. Acts as liaison between Commission and branch accounts payable departments.
17. Maintains all accounts payable reports, spreadsheets and corporate accounts payable files.
18. Assists Commission financial officers and branch personnel as necessary.
19. Prepares analysis of accounts, as required.
20. Performs filing and copying.

Competencies

1. Thoroughness.
2. Technical Capacity.
3. Financial Management.
4. Personal Effectiveness/Credibility.
5. Good Oral/written communication skills.

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

This job operates in a professional office environment. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and fax machines. This position may require working some overtime hours to attend meetings of the Commission and during specific periods of the Finance Department Peak Cycle Periods such as the Annual Audit, Budget Preparations, and Quarterly Reporting.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This is largely a sedentary role; however, some filing is required. This would require the ability to lift files, open filing cabinets and bend or stand on a stool as necessary. Must see well enough to read fine print and numbers and hear well enough to understand conversations. Must speak well enough to address small groups. Requires the body mobility to move freely about the office.

Position Type/Expected Hours of Work

This is a full-time position. Days and hours of work are Monday through Thursday, 6:00 a.m. to 4:30 p.m. Must be willing to work overtime if necessary.

Travel

Must be willing to travel to attend conferences, training, and seminars as required.

Required Education and Experience

1. High school diploma or GED.
2. Five (5) years of financial accountability and reporting experience.

Preferred Education and Experience

1. Prefer some college level coursework in accounting, business administration, finance, or a related field.

AAP/EEO Statement

Dale County is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, disability, genetic information, sexual orientation, gender identity, protected veteran status, or any other basis prohibited by applicable law.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

Date: 05/12/26

AGREEMENT OF UNDERSTANDING

WHEREAS, the Town of Midland City and the Dale County Commission are entering into an Agreement of Understanding for the purpose of clarifying responsibilities concerning the Dale County FY 2026 Community Development Block Grant County Fund application; and

WHEREAS, the potential use of CDBG grant funds necessitates a further clarification of these responsibilities.

NOW, THEREFORE, BE IT RESOLVED, that said Agreement of Understanding reads as follows:

1. The Dale County Commission authorizes the Town of Midland City to serve as their agent in procuring administration services, professional engineering services, and construction contractors. In so delegating this responsibility to the Town of Midland City, the County Commission is requiring that all CDBG rules, regulations, and guidelines be retained. It is further agreed that any change to the project design or service areas, or any need for modification of professional services or construction contracts will, by necessity of CDBG funding, require notification of and approval by the Dale County Commission. The Town of Midland City agrees to provide such notification in writing within sufficient time to allow for the County to file a local or formal amendment with the Alabama Department of Economic and Community Affairs.
2. The Dale County Commission retains the right to review and approve/disapprove all payments to professional service and construction contractors.
3. The Dale County Commission will make disbursements of CDBG funds to the Town of Midland City. Each agrees to maintain separate CDBG bank accounts for the purpose of tracking grant and local funds.
4. The Town of Midland City agrees to provide copies of all contracts, pay estimates, invoices and other relevant correspondence as requested to the Dale County Commission.
5. The Town of Midland City agrees to allow accessibility of its records and files for inspection by the Dale County Commission, State Examiners Office, ADECA, HUD, and other monitoring agencies.
6. As required by CDBG guidelines, the Dale County Commission and the Town of Midland City will retain all records for this project for at least five (5) years from the date of the final accepted audit.

Date: 05-12-26

ATTEST: Steve Mckinnon
Steve Mckinnon
Chairman, Dale County Commission

ATTEST: JoAnn B. Grimsley
JoAnn B. Grimsley
Mayor, Town of Midland City

JG
JG

WW
WW

JB
JB

MA
MA

CP
CP

DS
DS



April 14, 2026

Matt Murphy, PE
Dale County Engineer
202 AL-123
Ozark, AL 36360

Re: Rolling Terrace Subdivision
Dale County, Alabama

Dear Mr. Murphy:

Regarding your e-mail dated March 30, 2026, concerning the stormwater runoff at the above referenced project site, I have spoken with the owner and he informed me he has no intent to alter the stormwater runoff including the existing terraces. It is my opinion stormwater runoff will be improved at the site due to the site being bare dirt now and the owner plans to incorporate a combination of solid sod and grass seed on the entire site as it is developed.

Sincerely,

Praestare Engineering, Inc.

Jody Solomon, PE

FINAL PLAT OF ROLLING TERRACE SUBDIVISION

A RESIDENTIAL SUBDIVISION
 LOCATED IN THE SW 1/4, OF THE NE 1/4, OF
 SECTION 7, T3N, R23E, DALE COUNTY, ALABAMA.

SITE DATA
 TOTAL ACRES: 5.44 ACRES
 SMALLEST LOT: 20000 SQ. FT. - 0.46 ACRES +/-
 8 LOTS

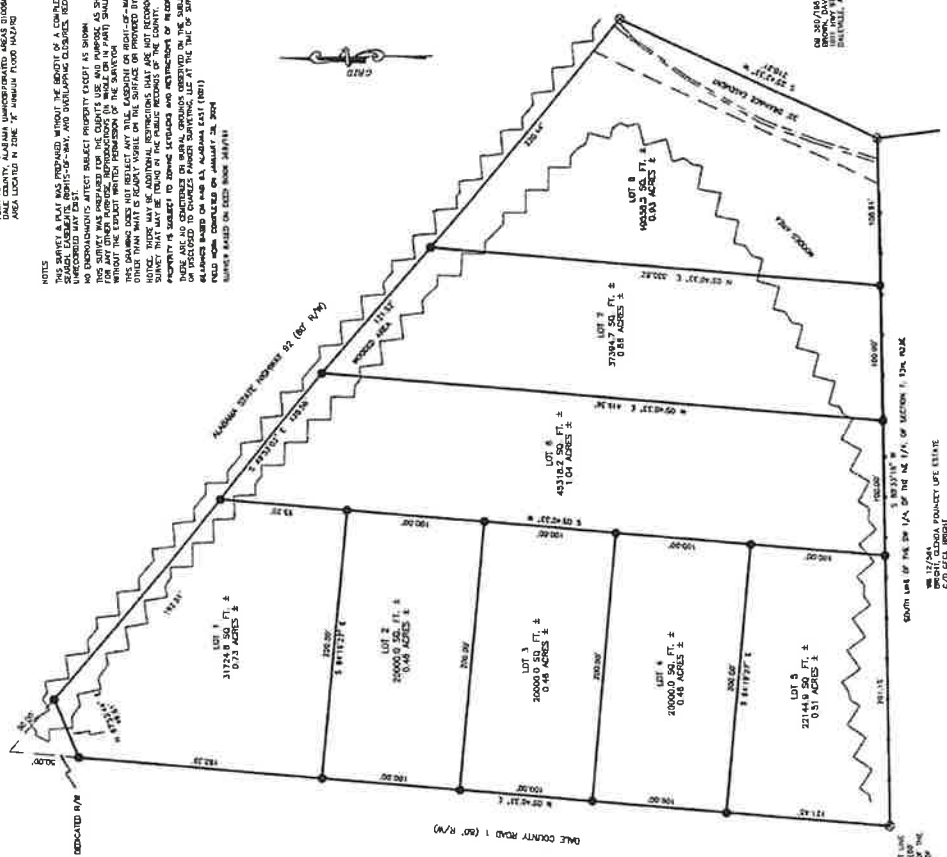


VICINITY MAP NOT TO SCALE

FORM 1000 MAP, RECORDED BY 5/2/2018
 DALE COUNTY, ALABAMA UNDERPARTICULARS
 FILE NUMBER 138, 6' X 100' (100' X 100')

NOTES
 THIS SURVEY & PLAT WAS PREPARED WITHOUT THE BENEFIT OF A CONTRACT FILE
 UNLESS OTHERWISE NOTED.
 NO ENCUMBRANCES AFFECT SUBJECT PROPERTY EXCEPT AS SHOWN
 HEREON.
 THE ANY OTHER SURVEY REPRESENTATIONS IN THIS PLAT SHALL NOT BE MADE
 WITHOUT THE EXPRESS WRITTEN PERMISSION OF THE SURVEYOR. THE SURVEYOR
 DOES NOT WARRANT THE ACCURACY OF THE SURFACE OR SUBSURFACE RECORDS OR
 OTHER DATA THAT MAY BE RELIANTLY USED ON THE SURFACE OR SUBSURFACE RECORDS
 UNLESS THE SURVEYOR HAS BEEN ADVISED OF THE EXISTENCE OF SUCH RECORDS
 AND HAS MADE AN APPROPRIATE INVESTIGATION THEREOF.
 THIS SURVEYOR HAS BEEN ADVISED THAT THE SUBJECT PROPERTY IS SUBJECT TO SOME EASEMENTS AND ENCUMBRANCES OF RECORD
 WHICH ARE NOT SHOWN ON THIS PLAT.
 THE SURVEYOR HAS BEEN ADVISED THAT THE SUBJECT PROPERTY
 IS SUBJECT TO A DEED DATED JANUARY 21, 2004
 WHICH IS NOT SHOWN ON THIS PLAT.
 THE SURVEYOR HAS BEEN ADVISED THAT THE SUBJECT
 PROPERTY IS SUBJECT TO A DEED DATED JANUARY 21, 2004
 WHICH IS NOT SHOWN ON THIS PLAT.

LEGEND
 Three standard symbols are
 in found in this surveying
 map
 1/2" = 1" scale set covered 2140
 1/2" = 1" scale set covered 2140
 1/2" = 1" scale set covered 2140



CERTIFICATE OF APPROVAL BY THE CITY OF DALEVILLE, ALABAMA
 The undersigned, as authorized by the Board of the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____, do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

CERTIFICATE OF APPROVAL BY THE DALE COUNTY HEALTH DEPARTMENT
 The undersigned, as authorized by the Dale County Health Department, Alabama, hereby do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

CERTIFICATE OF APPROVAL BY THE E-911 BOARD
 The undersigned, as authorized by the E-911 Board of Dale County, Alabama, this, the _____ day of _____, 20____, do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

CERTIFICATE OF FINAL PLAT APPROVAL BY THE COUNTY COMMISSION
 In full and final approval of this plat, the undersigned, as authorized by the County Commission of Dale County, Alabama, this, the _____ day of _____, 20____, do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

DEDICATION
 I, CHRISTOPHER MICHAEL REEVES, the owner of said lands surveyed by
 CHRISTOPHER MICHAEL REEVES, and as stated in Dale County, Alabama, 1875
 1875, do hereby dedicate and convey to the public use the above described
 lands and public grounds as shown on said plat.
 Signed and sealed in the presence of

NOTARY PUBLIC
 Notary Public in and for Dale County, Alabama
 State, hereby certify that CHRISTOPHER MICHAEL REEVES, whose name is
 signed to the foregoing instrument, and who is known to me, acknowledged
 before me on this day, being informed of the contents of the instrument,
 GAVE under my hand and official seal this _____ day of _____, 20____.

CERTIFICATE OF ENGINEERING DESIGN BY A PROFESSIONAL ENGINEER
 I, CHARLES D. PARKER, a Professional Land Surveyor in the State of Alabama, in and for Dale County, Alabama, License Number FE 28735, do hereby certify that the ROLLING TERRACE SUBDIVISION was designed under my supervision.

CERTIFICATE OF APPROVAL BY THE COUNTY ENGINEER
 The undersigned, as County Engineer of Dale County, Alabama, this, the _____ day of _____, 20____, do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

STATE OF ALABAMA
 County of Dale
 I, CHARLES D. PARKER, a Licensed Professional Land Surveyor in the State of Alabama, for CHARLES PARKER SURVEYING, LLC (hereinafter referred to as "CPS") do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

NOTARY PUBLIC
 Notary Public in and for Dale County, Alabama
 State, hereby certify that CHARLES D. PARKER, whose name is signed to the foregoing instrument, and who is known to me, acknowledged before me on this day, being informed of the contents of the instrument, GAVE under my hand and official seal this _____ day of _____, 20____.

STATE OF ALABAMA
 County of Dale
 I, CHARLES D. PARKER, a Licensed Professional Land Surveyor in the State of Alabama, for CHARLES PARKER SURVEYING, LLC (hereinafter referred to as "CPS") do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

STATE OF ALABAMA
 County of Dale
 I, CHARLES D. PARKER, a Licensed Professional Land Surveyor in the State of Alabama, for CHARLES PARKER SURVEYING, LLC (hereinafter referred to as "CPS") do hereby certify that the above described property is suitable for the recording of the same in the Public Health Officer of Dale County, Alabama, this, the _____ day of _____, 20____.

SCALE: 1" = 60'	JOB# R1072-1000
DRAWN BY: CDP	DATE: 02/02/2025
APPROVED BY: CDP	SHEET 1 OF 1

CHARLES PARKER SURVEYING, LLC
 59 COUNTY ROAD 744, ENTERPRISE, AL 36330
 parkersurveying@gmail.com



HARRIS

Security Systems

Serving the Southeast Since 1993

29-Apr-26

Customer and Project Name			
Customer:	Jason Qualls Ozark Agricultural Complex 202 AL-123 Ozark, AL 36360 Jason Qualls 334-806-6224 jason.qualls@dalecountyal.gov	Provider:	John Rivers Nix Harris Security Systems, Inc. PO Box 1182 Ozark, AL 36361 800-240-1717
		Quote Number:	46141.264

Solution Proposal Materials		
Brand	Description	QTY
HES	12/24-630 4500C Series Electric Strike Complete Pac, Includes 4500 Strike Body and (2) Faceplates, Satin Stainless Steel	2
Kantech	1-Door IP Controller PCB with Metal Cabinet	1
Aiphone	JO Series Mobile-Ready Box Set with Standard, Surface-Mount Door Station, 7" Video Set, Includes JO-1MDW, JO-DA, PS-1820UL	1
Aiphone	Expansion Station, Video Identification and Monitoring with 7" Screen	1
Aiphone	Desk Stand, Adjustable,	2
Aiphone	Door Interface Relay,	1
Vanco	Brush Bulk Cable Wall Plates, Single Gang, White	2
Wiremold	Wiremold Box	3
Wiremold	wiremold stick	3
#REF!	wiremold straps	9
AWID	Sentinel-Prox Mullion Mount Card Reader Access Device, Dark Gray	1
Harris	#REF!	1
Genesis	Access Control Cable, Riser, CMR	200
Genesis	18/2 Solid Unshielded Fire Alarm Cable, Plenum, FPLP, 500' (152.4 m) Pull Box, Red	150
Genesis	18/2 Stranded Unshielded Cable, Riser, CMR, FT4, 500' (152.4 m) Pull Box, Gray	150

Solution Cost Detail:	
Access Control System Installation Investment	\$7,971.00
Total Installation Investment for all Systems above	\$7,971.00
Harris Monthly Hosted Access Control	\$15.00

Notes and Scope of Work:

Harris Security shall install a 4500c lock on the door and adding a KT1 Panel for the door. Harris will install door intercom and two master stations. Harris security will provide the wiremold going down the wall for it. This quote also includes replacing the old 4500c with a new 4500c lock. If anything else is needed that will result in a change order.

Warranty and Exclusions:

- We will install the systems as discussed. If not specifically included in this quote, Customer is to provide any AC power, Conduit, Network switches or patch panels, Working Fiber, client computer, and Man lift as needed. Prices are good for 30 days. All work will be done during our normal business hours. This quote does not include any previous service. All work will have one-year warranty on labor from Harris Security and material with manufacturers warranty applied.

- Limited manufacturer's system warranty to cover material and one year labor provided by our firm; excluding fire, theft, vandalism, acts of God, and neglect, abuse or tampering by others.

- We exclude conduit system, boxes, cabinets, 120VAC power unless specifically included in this quote.

- Customer to provide Project Schedule for mobilization and material procurement requirements.

- Customer to provide AutoCAD documents via CD or other electronic format for development of shop drawings.

Due to Global Supply chain issues, equipment delays and/or shortages, we highly recommend the Owner expedite the approval/purchase order process to ensure current pricing and equipment delivery. Until Supply chain issues/equipment shortages get resolved, Harris Security will order equipment and bill for stored material immediately upon receipt of approved purchase order. Harris Security will order equipment as soon as possible but we cannot guarantee the timeline of availability of the specified material for this project. Harris Security is not responsible for project delays Due to extended delivery times of materials.

Customer Acceptance:

HARRIS

Security Systems
Serving the Southeast Since 1993

Customer Agrees to pay the above amount for the stated services and equipment in this proposal. The signer below represents that he/she has read this Agreement, agrees, and is an authorized representative of their respective party, notated below. This is a legal and binding agreement between the "Customer" and Harris Security, Inc. AESBL #AL-190, GA#LVA205039, FL#EF20000473. AL GC # 27363 The undersigned agrees, whether signing as Agent or Customer, that in consideration of services and/or materials to be provided to the Customer, the undersigned and Customer are obligated jointly and severally to pay for said services and/or materials in accordance with this Proposal, and that should this account be referred by Harris Security Systems, Inc to an attorney for collection, the undersigned and/or Customer shall pay reasonable attorney's fees, interest at the rate of 1.5 percent per month, and all costs of collection. Further, on behalf of the Customer and the undersigned, the undersigned waives as to this debt, all right of exemption under the Constitution and laws of Alabama or any other states as to personal property.

Terms of Payment

Net 30 Upon Invoice

Customer's Acceptance of Proposal:

Printed Name: Steve McKindred

Title/Position: Chairman

Acceptance of Proposal Signature: Steve McKindred

Date: 05-12-26 PO#: _____

HARRIS

Security Systems

Serving the Southeast Since 1993

11-May-26

Customer and Project Name

Customer: Jason Qualls Ozark Agricultural Complex 202 AL-123 Ozark, AL 36360 Jason Qualls 334-806-6224 jason.qualls@dalecountyal.gov	Provider: John Rivers Nix Harris Security Systems, Inc. PO Box 1182 Ozark, AL 36361 800-240-1717 Quote Number: 46146.38
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Solution Proposal Materials

Brand	Description	QTY
Alpha	Counter Top Ticket Window Intercom System with 15" Gooseneck Microphone	1

Solution Cost Detail:

Access Control System Installation Investment	\$2,992.00
Total Installation Investment for all Systems above	\$2,992.00

Notes and Scope of Work:

Please refer to scope of work sheet.

Warranty and Exclusions:

- We will install the systems as discussed. If not specifically included in this quote, Customer is to provide any AC power, Conduit, Network switches or patch panels, Working Fiber, client computer, and Man lift as needed. Prices are good for 10 days. All work will be done during our normal business hours. This quote does not include any previous service. All work will have one-year warranty on labor from Harris Security and material with manufacturers warranty applied.
- Limited manufacturer's system warranty to cover material and one year labor provided by our firm; excluding fire, theft, vandalism, acts of God, and neglect, abuse or tampering by others.
- We exclude conduit system, boxes, cabinets, 120VAC power unless specifically included in this quote.
- Customer to provide Project Schedule for mobilization and material procurement requirements.
- Customer to provide AutoCAD documents via CD or other electronic format for development of shop drawings.

Due to Global Supply chain issues, equipment delays and/or shortages, we highly recommend the Owner expedite the approval/purchase order process to ensure current pricing and equipment delivery. Until Supply chain issues/equipment shortages get resolved, Harris Security will order equipment and bill for stored material immediately upon receipt of approved purchase order. Harris Security will order equipment as soon as possible but we cannot guarantee the timeline of availability of the specified material for this project. Harris Security is not responsible for project delays Due to extended delivery times of materials.

Customer Acceptance:

Customer Agrees to pay the above amount for the stated services and equipment in this proposal. The signer below represents that he/she has read this Agreement, agrees, and is an authorized representative of their respective party, notated below. This is a legal and binding agreement between the "Customer" and Harris Security, Inc. AESBL #AL-190, GA#LVA205039, FL#EF20000473. AL GC # 27363 The undersigned agrees, whether signing as Agent or Customer, that in consideration of services and/or materials to be provided to the Customer, the undersigned and Customer are obligated jointly and severally to pay for said services and/or materials in accordance with this Proposal, and that should this account be referred by Harris Security Systems, Inc to an attorney for collection, the undersigned and/or Customer shall pay reasonable attorney's fees, interest at the rate of 1.5 percent per month, and all costs of collection. Further, on behalf of the Customer and the undersigned, the undersigned waives as to this debt, all right of exemption under the Constitution and laws of Alabama or any other states as to personal property.

Terms of Payment

Net 30 Upon Invoice

Customer's Acceptance of Proposal:

Printed Name: _____
Title/Position: _____
Acceptance of Proposal Signature: _____
Date: 05-12-26 **PO#:** _____



Licenses: AL 04204/50154 | FL CMC057076 | GA 209385 | LA 52833 | MS 15704
 13040 West US Highway 84, Newton, AL 36352
 Phone: (888) 345-8450

INVOICE

INVOICE #: 40006532
INVOICE DATE: 03/17/26
CUSTOMER NUMBER: 1031478
WORK ORDER: 40007574
CUSTOMER PO: 37106
CUSTOMER REFERENCE:

Bill To: Dale County Commission
 202 S. Hwy 123 Suite C
 Ozark, AL 36360

INVOICE TOTAL: \$ 9,810.35

DUE DATE: 04/16/26

TERMS: NET 30

For work performed at:

Dale County Courthouse
 100 E Court Square
 Ozark, AL 36360

LABOR

DESCRIPTION	DATE	HOURS	HOUR TYPE	RATE	EXTENDED
Jason Weaver	03/04/26	4.00	REG	120.00	480.00
Jason Robertson	03/05/26	3.00	REG	120.00	360.00
Garrett Brazzelle	03/06/26	1.00	REG	120.00	120.00
Jason Robertson	03/06/26	8.00	REG	120.00	960.00
Jason Robertson	03/09/26	3.00	REG	120.00	360.00
Garrett Brazzelle	03/06/26	6.00	OVT	180.00	1,080.00
Labor Total:					3,360.00

PARTS AND MATERIALS

DESCRIPTION	Material Total:
R410A Refrigerant	6,100.35
R410A Refrigerant	
Tape, Sealant, Staples	
Welding Gas	

OTHER COSTS

EPA Handling Charge	150.00
Truck Charge	200.00

SUBTOTAL: 9,810.35
TAX: 0.00
INVOICE TOTAL: 9,810.35

Remit Payment Options Listed Below:

Credit Card by Phone: (850) 262-0605 | ACH - Routing# 111014325 - Account# 8093206368
 Email Remittance to: deposits@csusasoutheast.com | Check by Mail: PO Box 30529, Pensacola FL 32503 | Billing Inquiries: (888) 345-8450



Licenses: AL 04204/50154 | FL CMC057076 | GA 209385 | LA 52833 | MS 15704
13040 West US Highway 84, Newton, AL 36352
Phone: (888) 345-8450

INVOICE

INVOICE #: 40006532
INVOICE DATE: 03/17/26
CUSTOMER NUMBER: 1031478
WORK ORDER: 40007574
CUSTOMER PO: 37106
CUSTOMER REFERENCE:

INVOICE TOTAL: \$ 9,810.35

DUE DATE: 04/16/26

TERMS: NET 30

Bill To: Dale County Commission
 202 S. Hwy 123 Suite C
 Ozark, AL 36360

For work performed at:
 Dale County Courthouse
 100 E Court Square
 Ozark, AL 36360

Other Costs Total: 350.00

COMMENTS

Please see the attached service report for scope of services provided.

SUBTOTAL: 9,810.35
TAX: 0.00
INVOICE TOTAL: 9,810.35

Remit Payment Options Listed Below:

Credit Card by Phone: (850) 262-0605 | ACH – Routing# 111014325 – Account# 8093206368
 Email Remittance to: deposits@csusasoutheast.com | Check by Mail: PO Box 30529, Pensacola FL 32503 | Billing Inquiries: (888) 345-8450



Licenses: AL 04204/50154 | FL CMC057076 | GA 209385 | LA 52833 | MS 15704
 13040 West US Highway 84, Newton, AL 36352
 Phone: (888) 345-8450

CONSOLIDATED SERVICE REPORT

Location	Dale County Courthouse	Customer #	1031478	Agreement / Type	4025017	SILVER
Address	100 E Court Square	Customer PO	37106	Service Complete	N	
City	Ozark	Cust Phone	334-733-0984			
State	AL	Sales Rep				
Contact	Zip 36360	Work Order	40007574			
		Visits	1503415,1502562,1502448,1502495,1503315			

Problem Description: TM(Time & Material) 2nd & 3rd floor hot again.
Customer XOi Link: <https://visionshare.xoi.io/?id=XA-58D4-A52541942D804B8EA1C80CA19AFADFC3>

VISIT RESOLUTIONS

Date	Visit	Resolution
03/06/26	1502448	03/06/26 - Jason Robertson: While on site, performed customer approved additional work for the following: Added additional charge to get system to operating requirements. Checked areas for cooler temps. 3rd floor seems to be operating properly without any further leaks. 2nd floor is operating properly, but still has at least one leak. Will continue leak checking Monday to identify and repair leaks.
03/06/26	1502495	03/09/26 - Garrett Brazzelle: Worked with Brent and got the 3rd floor running correctly and looked at the second floor and found a leak on a head unit and was able to isolate the head from the system until we returned to fix the leak
03/05/26	1502562	03/05/26 - Jason Robertson: While on site, performed customer approved additional work for the following: Checked equipment and verified system was low on refrigerant again. Started recharging, but ran out of R410. Will pick up more and return to site to charge. Need to charge again and check for leaks. 3rd floor issues may be caused by 2nd floor issues.
03/09/26	1503315	03/09/26 - Jason Robertson: Completed repairs per proposal. System operating normally at this time. Checked status of systems to verify proper operation. Checked to make sure additional leaks that were found were fixed properly. Units are operating correctly and rooms are staying cool.
03/04/26	1503415	03/08/26 - Jason Weaver: Time In/Out: leak search first floor unit.

Allocation of charges is subject to change based on management review of the actual agreement coverage if applicable.

LABOR

Date	Technician		Regular Hours	Overtime Hours	Double Time Hours
03/04/26	Jason Weaver	Billable	4.00		
03/04/26	Jason Weaver	Agreement Covered/Nonbillable			
03/05/26	Jason Robertson	Billable	3.00		
03/05/26	Jason Robertson	Agreement Covered/Nonbillable			
03/06/26	Garrett Brazzelle	Billable	7.00		
03/06/26	Garrett Brazzelle	Agreement Covered/Nonbillable		6.00	
03/06/26	Jason Robertson	Billable	8.00		
03/06/26	Jason Robertson	Agreement Covered/Nonbillable			
03/09/26	Jason Robertson	Billable	3.00		
03/09/26	Jason Robertson	Agreement Covered/Nonbillable			
Total Billable:			25.00		
Total Agreement Covered/Nonbillable:				6.00	

EQUIPMENT SERVICED

Equipment	EQ Type	Equipment Description	Manufacturer	Model / Serial No.
DSSC3	DSSC	Ductless Split System Condenser	Mitsubishi	PURY-P120TKMU-A / 33W01323
DSSC9	DSSC	Ductless Split System Condenser	Mitsubishi	PURY-P120TKMU-A / 33W01344

REFRIGERANT

Date	Equipment	Description	Action	Type	Refrigerant	Quantity	PO	Source
03/06/26	DSSC9	Ductless Split System Condenser	A	VI	R410A	14.00		VS
03/06/26	DSSC3	Ductless Split System Condenser	A	VI	R410A	61.00		VS

* Action Key: A=Added, R=Recovered, RE=Reclaimed, REC=Reclaimed - Customer Supplied, RRTU=Recovered Same Unit, RLOS=Recovered Customer Stock
 ** Type Key: VI=Virgin, VIC=Virgin Customer Supplied, RTU=Return To Unit, RET=Return to Reclaim Center, LOS=Left on Site

Visit Approved By:

Signed By: na
 Date: 03-08-2026 Time: 19:46