Dale County Commission

Commission Meeting Minutes August 11, 2026

The Dale County Commission convened in a regular session Tuesday, August 11, 2026, the following members were present: Chairman Steve McKinnon; District One Commissioner Chris Carroll; District Two Commissioner Donald O. Grantham; District Three Commissioner Adam Enfinger; District Four Commissioner Frankie Wilson.

Chairman McKinnon called the meeting to order at 10:00am. Commissioner Carroll opened with prayer. Commissioner Grantham followed with the Pledge of Allegiance.

APPROVED – AGENDA, MINUTES & MEMORANDUM OF WARRANTS

Commissioner Carroll made a motion to approve the agenda, minutes, and memorandum of warrants.

Memorandum of Warrants:

- Accounts Payable Check Numbers: 106070– 106221.
- Payroll Check Numbers: 155103– 155104.
- Direct Deposit Check Numbers: 437429- 437584.

Minutes: Commission Meeting of July 28, 2026.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – PERSONNEL

Commissioner Enfinger made a motion to approve the following:

Leave Request – 120 Day:
Approved 120-Day leave without pay for Mae McCray effective 07/21/26.

Employment:
Jason Qualls – Maintenance Supervisor – temporary increase in pay due to duties as Custodial Supervisor for no more than 120 days, 08/05/26 to 12/03/26.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

APPROVED – SOUTH AL PRO RODEO CLASSIC SPONSORSHIP

Commissioner Wilson made a motion to approve a sponsorship of $500- Event Sponsor. Exhibit 1.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

APPROVED – CAPITAL FUND 116 EXPENDITURE

Commissioner Grantham made a motion to approve an expenditure for cell amp system for the Sheriff Training Center. Exhibit 2.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – JUVENILE LONG TERM DETENTION SUBSIDY CONTRACT

Commissioner Wilson made a motion to approve an Alabama Department of Youth Services Long Term Detention Subsidy Contract. Diversion Center chosen by County: Southeast Alabama Diversion Center. Exhibit 3.

Commissioner Enfinger seconded the motion, all voted aye. Motion carried.

APPROVED – AMENDMENT OF CLASSIFICATION & PAY PLAN

Commissioner Enfinger made a motion to approve adding the following amended job descriptions to the Dale County Classification & Pay Plan: County Mapper Trainer (Grade VIII,8); County Mapper I (Grade X/10); County Mapper II (Grace XI (11); County Mapper III (Grade XII/12). Exhibit 4.

Commissioner Grantham seconded the motion, all voted aye. Motion carried.

TABLED – INMATE COMMUNICATION SYSTEM

Commissioner Enfinger made a motion to approve to table.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

TABLED – WET COUNTY NEW LICENSE FEES

Commissioner Wilson made a motion to table.

Commissioner Carroll seconded the motion, all voted aye. Motion carried.

ANNOUNCEMENT – NEXT REGULAR MEETING

Chairman McKinnon announced that the next regular meeting of the Dale County Commission will be Tuesday, August 25, 2026, at 10:00am with a work session scheduled for 8:30am

ADJOURNMENT: CONFIRMATORY STATEMENT

Commissioner Carroll made a motion to adjourn the meeting. Commissioner Enfinger seconded the motion. All voted aye. Motion carried.

It is hereby ordered the foregoing documents, resolutions, etc., be duly confirmed and entered into the minutes of the Dale County Commission as its official actions.

Steve McKinnon, Chairman

Exhibit 1

South Alabama Pro Rodeo Classic
Sponsorship Contract
August 14 & 15, 2026

Name of Business:
Mailing Address:
Telephone Number:
Email Address:
Signature of Purchaser:
Signature of Salesman:
Sponsorship Package:
Price:
Check number:

Please mail complete contract and payment to:
Dale County Rodeo Association
217 South Union Ave, Ozark, AL 36360

Make checks payable to: **Dale County Rodeo Association**

Sponsorship Options
(circle your sponsorship choice)

Friends of the Arena: $149 and under
Welcome Sponsor: $150
Rodeo Personnel Sponsor: $250
Grand Entry Sponsor: $250
Cowboy Hospitality Tent Sponsor: $300
Arena Sign: $350
Family Fun Sponsor: $400
Slack Sponsor: $400
Chute Gate Sponsor: $500
Event Sponsor: $500
Center Gate Sponsor: $750
Time Clock Sponsor: $1,000
First Responder Sponsor: $1,000
Screen Sponsor: $1,000
Opening Ceremonies Sponsor: $1,000
Major Sponsor: $1,500
Tractor Sponsor:_____
Title Sponsor: _____

Any questions please contact Shelby @ 334-726-0730 or shelbyeasterling123@gmail.com

Exhibit 2

SALES RECEIPT

CLEAR CHOICE SATELLITE
814 FALLING WATERS RD
CHIPLEY, FL 32428
Phone (850) 638-4191 CLEARCHOICESAT@YAHOO.COM

CUSTOMER NAME	DATE
DALE COUNTY - GUN RANGE QUOTE	JULY 24, 2026
ADDRESS & Phone	**PAYMENT METHOD** (___) CASH (___) CHECK (__) CREDIT CARD

QUANITY	Item / Service	AMOUNT
	QUOTE TO INSTALL CELL AMP SYSTEM AT THE GUN RANGE	4,500
	THIS INCLUDES 2 YR PARTS AND LABOR WARRANTY	
	Sub-Total	
	Tax	
	Total	4,500
	Paid	

Sent from my iPhone

Exhibit 3

ALABAMA DEPARTMENT OF YOUTH SERVICES

LONG TERM DETENTION SUBSIDY CONTRACT

THIS CONTRACT is made and entered into by and between **Dale County** (hereinafter called "County") and the Alabama Department of Youth Services (hereinafter called "DYS")

WITNESSETH

For and in consideration of the mutual covenants herein contained, and other good and valuable considerations, the parties hereto do hereby agree as follows:

1. The purpose of this agreement is to plan for detention bed use for the juvenile court of County for the period October 1, 2026 through September 30, 2027, to subsidize the detention of children in licensed juvenile detention facilities pursuant to Alabama Code §12-15-208, and to reimburse the county commission responsible for the cost of detention as required by Alabama Code § 12-15-215, as amended by Alabama Act 2024-305.
2. DYS shall pay for the benefit of County, a sum determined by the Youth Services' Board, said payments made as herein specified, for the purposes herein set out.
3. DYS shall also pay on behalf of County, the per diem expenses incurred for each day after DYS is required to accept children for commitment (i.e., after 12 business days), including, but not limited to, medical, dental, and mental health costs, as required by Alabama Code § 12-15-215, as amended by Alabama Act 2024-305. These said payments may be made for the benefit of County regardless of other payments made to or for the benefit of County.
4. Said payments shall be made for the benefit of County to the juvenile detention center of its choice.
5. County shall contract with the detention center of its choice for detention (and other) services, which contract shall be subject to review and approval of DYS.
6. County shall not reduce its level of support for the juvenile court or juvenile services and facilities presently supported by County on account of the credit for payments made pursuant to paragraph 2 of this agreement.
7. The distribution, expenditure, or application of payments made on behalf of the county pursuant to paragraph 3 of this agreement shall be at the sole discretion of County.

IN WITNESS WHEREOF, County and DYS has caused this agreement to be executed for each and in the name of each by the persons indicated below, in duplicate, either copy of which may be considered an original.

Indicate Detention Center chosen by County to receive funds below:

Southeast Alabama Diversion Center

Chairman, County Commission

ALABAMA DEPARTMENT OF YOUTH SERVICES

Steven P. Lafreniere
Executive Director

Legal Counsel (Approved as to form only)
Department of Youth Services

Exhibit 3

State of Alabama

DEPARTMENT OF YOUTH SERVICES

KAY IVEY
GOVERNOR

STEVEN P. LAFRENIERE
EXECUTIVE DIRECTOR

Post Office Box 66
Mt. Meigs, Alabama 36057

July 27, 2026

To: Juvenile Court Judge and/or
Chief Probation Officer

From: LeTonya Bowman
Accounting Director

Re: Long Term Detention Subsidy Contract

Please find enclosed your long-term detention subsidy contract for BFY 2027 (October 1, 2026 through September 30, 2027). Please complete the form by stating your choice under the highlighted line and have the form signed by the Chairman of the County Commission. The form should then be returned to me at the address listed below or emailed to letonya.bowman@dys.alabama.gov:

LeTonya Bowman
Department of Youth Services
P. O. Box 66
Mt. Meigs, AL 36057

Thank you for your assistance in this matter and if you need any additional information please contact me at (334) 215-3839.

County Mapper Trainee

Department	Location	Reports To
Mapping and Appraisal	Dale County Commission	Mapping and Appraisal Administrator

Job Summary

Under the direct supervision of the Mapping and Appraisal Administrator or other senior mapping staff, the County Mapper Trainee performs various mapping administrative duties and basic mapping functions. Performs other duties as assigned by supervisor.

Job Functions

A. Mapping Clerical: Prepares and maintains deed logs. Retrieves records such as deed, maps, cards, etc., from probate., prepare and maintain deed log and perform associated data entry.

B. Technical: Using computer assisted mapping, plots parcel using deed description, making line changes, etc. Reproduces tax maps.

C. Miscellaneous: Prepares receipts for mapping or copies sold. Prepares general correspondence such as memos and letters.

Duties and Responsibilities

- Knowledge of mathematics and geometry to calculate land and building areas, distances, units of measurements, etc.
- Skilled in English, math, and spelling.
- Ability to communicate in writing to include proper usage of English, grammar, punctuation, spelling, and business writing to prepare letters, memoranda, reports, and forms.
- Ability to communicate orally with individuals such as co-workers, taxpayers, taxpayer agents, government officials, and attorneys in order to obtain and provide information.
- Ability to read and comprehend maps, records, deeds, and other documents and correspondence.
- Ability to file documents and records.
- Ability to establish and maintain effective working relationships with taxpayers and coworkers.
- Ability to operate standard office equipment including computers, calculator, fax machine, and copier.
- Must be 21 or older and maintain a valid Alabama driver license.
- Must be willing to travel as required for inspections, training sessions, and seminars. May need to use own automobile for travel IF required.

Education and experience requirements

- High School Diploma supplemented with college/technical school level courses.
  Within 12 months, complete the Alabama Department of Revenue's Basic Mapping Co

County Mapper Trainee

Supervisory Responsibilities

Physical Demands

Standing	**Walking**	**Sitting**		
	Up to 33%	33 - 66%	33 - 66%	
Stooping, Kneeling, Crouching,	**Climbing or Balancing**			
	Up to 33%	Up to 33%		
Use Hands to Finger, Handle,	**Reaching with Hands and Arms**			
	More than 66%	33 - 66%		
Tasting or	**Talking or Hearing**			
	Up to 33%	Up to 33%		

Lifting	**Up to 10lbs**	**Up to 25lbs**	**Up to 50lbs**	**Up to 100lbs**	**More than**
	More than 66%	33 - 66%	Up to 33%	Up to 33%	Up to 33%

Vision	**Close Vision**	**Distance Vision**	**Depth Perception**	**Ability to Adjust**
Color Vision		**Peripheral Vision**	**No Special Vision Requirements**	

Noise	**Very Quiet**	**Quiet**	**Moderate**	**Loud Noise**	**Very Loud Noise**

Specific Noise Duties

Exposure to office and field environment.

Comments

Must be willing to work overtime as needed. Must be willing to travel as required for inspections and to training sessions and seminars. May need to use own automobile for travel if required.

Date

County Mapper I

Department	Location	Reports To
Mapping and Appraisal	Dale County Commission	Mapping and Appraisal Administrator

Job Summary

Under the direct supervision of the Mapping and Appraisal Administrator or other senior mapping staff, the County Mapper 1 uses computer-assisted mapping to update and maintain the county tax mapping program. Performs record research activities. Creates new maps for files. Assists surveyors, title workers, attorneys, and property owners as necessary. Performs other duties as assigned by the administrator.

Job Functions

A. Plotting: Locates property on map by reading deeds, determines whether deed will require name change or split. Using computer assisted mapping / GIS plots parcels using bearing and distance as provided in deed description. Determines location of newly developed subdivisions and scans, digitizes or plots on ownership maps as per recorded plat. Completed changes in CAMA to reflect current ownership and writes brief legal description when line changes are made. Obtains copes of ROW plats from county or state highway department and update map files as needed. Digitize or create new maps for files.

B. Mapping Administration: Determines corrections to be made as indicated on error change forms. Verifies ownership by printout or assessment sheet. Performs record searches as required. Make ownership changes as per death or marriage certificates. Update line changes in mapping system as necessary. Verify deed references have been worked. Completes changes if address on parcel error change form is more current than address on deed.

C. Miscellaneous: Prepares records research, uses direct and reverse indexes in probate office to research title on problem deeds. Refers to lot books, assessments and plat books as references. Uses index in probate office to locate wills, uses index in circuit clerks' office to locate divorce decrees when necessary. Assists property owners and/or attorneys to resolve discrepancies or errors in ownership or property lines.

County Mapper I

Duties and Responsibilities

- Knowledge of principles and methods of tax mapping.
- Knowledge of Alabama Department of Revenue specification for property ownership map maintenance program.
- Computer skills to operate and understand the functions of computer assisted mapping systems.
- Mathematics skills, which include knowledge of geometry to calculate acreage, distance, convert units of measure, etc.
- Writing skills to write legal descriptions accurately.
- Drafting skills.
- Surveying skills.
- Ability to effectively communicate with supervisors, coworkers and the public.
- Ability to read and understand legal documents, maps, aerial photos, basic records, etc.
- Ability to operate office machines such as calculator, copy machine, engineer's scale, drafting tools, etc.
- Must be 21 or older and maintain a valid Alabama driver license.
- Must be willing to travel as required for inspections, training sessions, and seminars. May need to use own automobile for travel IF required.

Education and experience requirements

- High School Diploma supplemented with college/technical school level courses.
- Minimum 12 months' experience in tax mapping.
- Complete the Alabama Department of Revenue's Basic Mapping Course & Intermediate Mapping Course.

County Mapper I

Supervisory Responsibilities

Physical Demands

Standing	**Walking**	**Sitting**		
	Up to 33%	33 - 66%	33 - 66%	
Stooping, Kneeling, Crouching,	**Climbing or Balancing**			
	Up to 33%	Up to 33%		
Use Hands to Finger, Handle,	**Reaching with Hands and Arms**			
	More than 66%	33 - 66%		
Tasting or	**Talking or Hearing**			
	Up to 33%	Up to 33%		

Lifting	**Up to 10lbs**	**Up to 25lbs**	**Up to 50lbs**	**Up to 100lbs**	**More than**
	More than 66%	33 - 66%	Up to 33%	Up to 33%	Up to 33%

Vision	**Close Vision**	**Distance Vision**	**Depth Perception**	**Ability to Adjust**
Color Vision		**Peripheral Vision**	**No Special Vision Requirements**	

Noise	**Very Quiet**	**Quiet**	**Moderate**	**Loud Noise**	**Very Loud Noise**

Specific Noise Duties

Exposure to office and field environment.

Comments

Must be willing to work overtime as needed. Must be willing to travel as required for inspections and to training sessions and seminars. May need to use own automobile for travel if required.

Date

County Mapper II

Department	Location	Reports To
Mapping and Appraisal	Dale County Commission	Mapping and Appraisal Administrator

Job Summary

Under the direct supervision of the Mapping and Appraisal Administrator or other senior mapping staff, the County Mapper II uses computer-assisted mapping to update and maintain the county tax mapping program. Performs record research activities. Creates new maps for files. Assists surveyors, title workers, attorneys, and property owners as necessary. Assists with training of personnel in mapping procedures. Performs other duties as assigned by the administrator.

County Mapper II is distinguished from the County Mapper I position by an increase in mapping competency with more exercise of independent judgement and technical proficiency with the computer assisted mapping system.

Job Functions

A. Plotting: Locates property on map by reading deeds. Determines whether deed will require name change or split. Using computer assisted mapping / GIS plots parcels using bearing and distance as provided in deed description. Determines location of newly developed subdivisions and scans, digitizes or plots on ownership maps as per recorded plat. Completed changes in CAMA to reflect current ownership and writes brief legal description when line changes are made. Obtains copes of ROW plats from county or state highway department and update map files as needed. Digitize or create new maps for files.

B. Mapping Administration: Determines corrections to be made as indicated on error change forms. Verifies ownership by printout or assessment sheet. Performs record searches as required. Make ownership changes as per death or marriage certificates. Update line changes in mapping system as necessary. Verify deed references have been worked. Completes changes if address on parcel error change form is more current than address on deed.

C. General: Train and assist other personnel in mapping procedures, specifications, and practical application of the computer assisted mapping system.

D. Miscellaneous: Prepares records research, uses direct and reverse indexes in probate office to research title on problem deeds. Refers to lot books, assessments and plat books as references. Uses index in probate office to locate wills, uses index in circuit clerks' office to locate divorce decrees when necessary. Assists property owners and/or attorneys to resolve discrepancies or errors in ownership or property lines.

County Mapper II

Duties and Responsibilities

- Knowledge of principles and methods of tax mapping.
- Knowledge of Alabama Department of Revenue specification for property ownership map maintenance program.
- Knowledge of Alabama Department of Revenue computer assisted mapping and GIS procedures and standards.
- Computer skills to operate and understand the functions of computer assisted mapping systems.
- Mathematics skills, which include knowledge of geometry to calculate acreage, distance, convert units of measure, etc.
- Writing skills to write legal descriptions accurately.
- Drafting skills.
- Surveying skills.
- Ability to effectively communicate with supervisors, coworkers and the public.
- Ability to interpret spatial data on aerial photos and determine plan metric features.
- Ability to read and understand legal documents, maps. Aerial photos, basic records, etc.
- Ability to operate office machines such as calculator, copy machine, engineer's scale, drafting tools, etc.
- Must be 21 or older and maintain a valid Alabama driver license.
- Must be willing to travel as required for inspections, training sessions, and seminars. May need to use own automobile for travel IF required.

Education and experience requirements

- High School Diploma supplemented with college/technical school level courses.
- Minimum 18 months' experience in tax mapping.
- Meet all previous class requirements for County Mapper I as well as complete Alabama Department of Revenue's
- Advanced Mapping & Subdivision Layouts Classes.

County Mapper II

Supervisory Responsibilities

Physical Demands

Standing	**Walking**	**Sitting**		
	Up to 33%	33 - 66%	33 - 66%	
Stooping, Kneeling, Crouching,	**Climbing or Balancing**			
	Up to 33%	Up to 33%		
Use Hands to Finger, Handle,	**Reaching with Hands and Arms**			
	More than 66%	33 - 66%		
Tasting or	**Talking or Hearing**			
	Up to 33%	Up to 33%		

Lifting	**Up to 10lbs**	**Up to 25lbs**	**Up to 50lbs**	**Up to 100lbs**	**More than**
	More than 66%	33 - 66%	Up to 33%	Up to 33%	Up to 33%

Vision	**Close Vision**	**Distance Vision**	**Depth Perception**	**Ability to Adjust**
Color Vision		**Peripheral Vision**	**No Special Vision Requirements**	

Noise	**Very Quiet**	**Quiet**	**Moderate**	**Loud Noise**	**Very Loud Noise**

Specific Noise Duties

Exposure to office and field environment.

Comments

Must be willing to work overtime as needed. Must be willing to travel as required for inspections and to training sessions and seminars. May need to use own automobile for travel if required.

Date

County Mapper III

Department	Location	Reports To
Mapping and Appraisal	Dale County Commission	Mapping and Appraisal Administrator

Job Summary

County Mapper III uses computer-assisted mapping to update and maintain the county tax mapping program. Performs record research activities. Creates new maps for files. Assists surveyors, title workers, attorneys, and property owners as necessary. trains personnel in mapping procedures. Performs other duties as assigned by the Mapping & Appraisal Administrator.

County Mapper III is distinguished from the County Mapper II position by overall mapping competency, exercise of independent judgement and technical proficiency with the computer assisted mapping system.

Job Functions

A. Supervision: Plans, assigns, and coordinates the work of the mapping staff. Ensures that the county mapping program is current as required by the Property Tax Plan for Equalization and the Alabama Appraisal Manual. Plans and implements in-house training & assists other staff with problems in performance of their duties.

B. Technical: Responsible for the integrity, accuracy and security of the computer assisted mapping system and the associated mapping data. Trains and assists any personnel with computer assisted mapping / GIS system as well as performing mapping duties as needed. Coordinates property tax mapping functions and data (including aerial photography) with other using agencies.

C. General: Determines corrections to be made as indicated on corrective deeds and flags in the CAMA system. Verifies ownership or new ownership changes and resolves any discrepancies. Update line changes in mapping system as necessary. Make sure deed references have been worked from Probate in the CAMA system as well as the mapping software. Coordinates property address changes with Assessing office.

D. Miscellaneous: Assists property owners and/or attorneys to resolve discrepancies or errors in ownership or property lines. Performs record research. Resolves problems with taxpayers as necessary.

County Mapper III

Duties and Responsibilities

- Knowledge of principles and methods of tax mapping.
  Knowledge of Alabama Department of Revenue specification for property ownership map maintenance program.
- Knowledge of Alabama Department of Revenue computer assisted mapping and GIS procedures and standards.
- Computer skills to operate and understand the functions of computer assisted mapping Mathematics skills, which include knowledge of geometry to calculate acreage, distance, units of measure, inc.
- Writing skills to write legal descriptions accurately.
- Drafting skills.
- Surveying skills.
- Ability to effectively communicate with supervisors, coworkers and the public.
- Ability to interpret spatial data on aerial photos and determine planimetric features.
- Ability to read and understand legal documents, maps, aerial photos, basic records, etc.
- Ability to operate office machines such as calculator, copy machine, engineer's scale, drafting tools, etc.
- Must be 21 or older and maintain a valid Alabama driver license.
- Must be willing to travel as required for inspections, training sessions, and seminars. May need to use own automobile for travel IF required.

Education and experience requirements

- High School Diploma supplemented with college/technical school level courses.
- Minimum 3 years' experience in tax mapping.
- Must maintain the designation as an Alabama Certified Mapper through ALDOR Property Tax Education and Certification program.

County Mapper III

Supervisory Responsibilities

Physical Demands

Standing	**Walking**	**Sitting**		
	Up to 33%	33 - 66%	33 - 66%	
Stooping, Kneeling, Crouching,	**Climbing or Balancing**			
	Up to 33%	Up to 33%		
Use Hands to Finger, Handle,	**Reaching with Hands and Arms**			
	More than 66%	33 - 66%		
Tasting or	**Talking or Hearing**			
	Up to 33%	Up to 33%		

Lifting	**Up to 10lbs**	**Up to 25lbs**	**Up to 50lbs**	**Up to 100lbs**	**More than**
	More than 66%	33 - 66%	Up to 33%	Up to 33%	Up to 33%

Vision	**Close Vision**	**Distance Vision**	**Depth Perception**	**Ability to Adjust**
Color Vision		**Peripheral Vision**	**No Special Vision Requirements**	

Noise	**Very Quiet**	**Quiet**	**Moderate**	**Loud Noise**	**Very Loud Noise**

Specific Noise Duties

Exposure to office and field environment.

Comments

Must be willing to work overtime as needed. Must be willing to travel as required for inspections and to training sessions and seminars. May need to use own automobile for travel if required.

Date